



MEET MANAGER – QUIZ

1. Some of the responsibilities of the Meet Manager are to:
 - a) organize and plan the meet
 - b) ensure the pool is available and booked
 - c) acquire necessary equipment such as computers, copiers, extra timing systems
 - d) ensure that the meet is staffed properly
 - e) operate the automatic placing and timing system
 - f) prepare and distribute the meet invitation/meet package
 - g) provide the Clerk of Course with necessary paperwork
 - h) prepare entry lists or heat sheets
 - i) ensure each race is conducted fairly
 - j) issue complete lists of results
 - k) ensure disqualified swimmers are listed at the end of the event
 - l) process record applications
 - m) serve as Chairperson of any Jury of Appeal
 - n) buy awards
 - o) arrange provision of food for officials
 - p) organize warm-up conditions
 - q) ensure proper Swimming Canada safety rules for warm-up are posted
 - r) obtain approval/sanction for the meet
 - s) prepare a budget for the meet
 - t) a, b, c, d, e, f, g, h, j, k, l, m, n, o, p, q, r, s
 - u) all of the above

2. An “open” meet is:
 - a) available only to those who are not age-group swimmers
 - b) available to all swimmers registered with Swimming Canada
 - c) available to all age groups but restricted to one province
 - d) held outdoors as an open water long distance event

3. A “senior” event is an event for which:
 - a) there are no age restrictions
 - b) swimmers must be at least 18 years old
 - c) only Masters swimmers are eligible



4. The following Age Groups are nationally recognized for records:
 - a) 10 years and under
 - b) 11-12 years
 - c) 13 years
 - d) 14-15 years
 - e) 15-17 years
 - f) 13-14 years
 - g) 15 years and over
 - h) 8 years and under
 - i) b, d, e
 - j) b, e, f

5. In order for the results of a swim to be officially recognized for Swimming Canada records or for future qualifying times, the meet must:
 - a) be conducted as an “open” meet
 - b) be approved by the provincial section
 - c) use an approved automatic placing and timing system

6. Applications for meet sanctions are submitted to:
 - a) the Swimming Canada national office
 - b) Provincial section office
 - c) Provincial Officials’ Chairperson
 - d) Provincial Sanction Officer so designated by the section
 - e) <https://registration.swimming.ca/Login.aspx>

7. An application for meet sanction:
 - a) shall be submitted for each individual meet
 - b) shall be accompanied by a copy of the meet package
 - c) is needed for Time Trials
 - d) all of the above

8. In pre-seeded meets, primary responsibility for seeding each event lies with the:
 - a) Referee
 - b) Meet Manager
 - c) Clerk of Course
 - d) Safety Marshal



9. The term 'short course' refers to a:
- a) 25 yd pool
 - b) meet in a 25yd pool
 - c) meet in a 50m pool
 - d) 25m pool
10. Non-regulation length pools may be used for Swimming Canada approved competitions:
- a) at no time
 - b) at the local or provincially level only
 - c) during the summer break
 - d) a & c
11. Meet Package: The meet information package shall contain the following:
- a) date of the meet and starting times of each session
 - b) a list of senior officials – meet manager and competition coordinator/meet referee
 - c) a list of events and qualifying times
 - d) de-qualifying times, if appropriate
 - e) disqualifying times
 - f) entry fees and procedures
 - g) accommodation and travel information
 - h) recommendations for rule changes
 - i) pool details (length, number of lanes, etc.)
 - j) scoring rules for prizes and awards
 - k) procedures for scratches, deck entries, etc.
 - l) a list of all invited clubs, if appropriate
 - m) rules about finals and consolation finals, if appropriate
 - n) safety warm-up procedures
 - o) a, b, c, d, f, g, i, j, k, l, m, n
 - p) all of the above



12. The Jury of Appeal:
- a) shall be chaired by the Meet Manager or designate
 - b) shall be composed of an odd number of members
 - c) shall have the referee as a voting member
 - d) may be attended by any interested official
 - e) shall be held during or immediately following the session
 - f) shall hear evidence from the protestor, the Referee, and the person whose decision in in dispute
 - g) shall reach a decision on the day of the protest
 - h) shall make the final decision
 - i) a, b, e, f, g, h
 - j) all of the above
13. The Meet Manager's responsibilities regarding safety procedures during warm-up shall be to:
- a) assign teams to lanes
 - b) increase the number of sprint lanes when the situation requires it
 - c) limit the number of swimmers in the pool
 - d) check the pool deck for unsafe areas
 - e) assign safety marshals during the warm-up, in collaboration with the Competition Coordinator/Meet Referee
 - f) post warm-up procedures prominently on deck
 - g) all of the above
14. Meet results shall be sent to:
- a) the meet approval/authority – Provincial Section or Swimming Canada
 - b) the Chair of the Officials, Competitions and Rules Committee
 - c) each participating club
 - d) all clubs in the host province
 - e) provincial sections of our of province clubs
 - f) <https://registration.swimming.ca/login.aspx>
 - g) a & f
15. At the conclusion of the meet the Meet Manager's duties shall include:
- a) upload results to the Swimming Canada website within 48 hours
 - b) ensure results and scoring are correct
 - c) upload results to your website
 - d) send out thank-you notes
 - e) a, b, c
 - f) all of the above