



SWIMMING CANADA NATIONAL MEET REFEREE ROLE AND RESPONSIBILITIES

The National Meet Referee position will be in place for the following Swimming Canada National competitions: Eastern/Western Canadian Championships, Canadian Junior Championships, Canadian Swimming Trials, Canadian Swimming Championships, Canadian Masters Swimming Championships, Canadian Open Water Championships, and Can-Ams.

If additional Swimming Canada National competitions are added to the Swimming Canada schedule, then the National Meet Director and National Meet Referee roles may be appointed.

The Officials, Competition, Rules Committee (OCRC) will work with the Swimming Canada Events staff on the appointment of National Meet Referees for each event.

National Meet Referee:

- From the Officiating and Rules perspective, the National Meet Referee is Swimming Canada's representative at the competition, providing guidance to Referees and Starters and Officials in Sr. positions. Working with the National Meet Director and the Local Organizing Committee (LOC) in preparation and delivery of Swimming Canada National competitions;
- Review and provide feedback on the Meet Package prior to sanctioning;
- Will work in cooperation with the National Meet Director, before and during the competition, to ensure the fair and technically excellent execution of the competition. The NMR and NMD will work as a team;
- Attend appropriate LOC meetings by phone (or in-person where travel not required);
- Liaise with the National Meet Director for aspects leading up to the event/competition related to the execution of the competition – this may include a review of session lengths and events where changes may need to be made;
- Utilizing the National Meet Progression document as a guideline, submit the Senior Officials assignments to the OCRC working group for review, discussion and final approval;
- Work with the LOC Officials Coordinator to confirm all other officials' placements and provide leadership for Officials at the competition;
- Partner with National Para Swimming Referee or Technical Advisor (if applicable) for Officials and execution of meet events, ensuring the placement of Para-swimming officials in Senior positions where appropriate;
- Make adjustments to the approved Senior Officials' grid leading into the event, seeking input and guidance from the OCRC working group, if required, and inform the OCRC chair of any changes to the Referee or Starter positions;



- Maintain knowledge, understanding and interpretation of the rules, procedures, and guidelines for successful and fair execution of the competition by Officials;
- Review and provide feedback on the Technical Meeting presentation;
- Attend the Technical Meeting, which will be led by the Swimming Canada Manager, Events or designate;
- Answer any officiating related questions at the Technical Meeting, as required;
- Lead the Senior Briefing and provide guidelines to Referees, Starters, and other Senior Officials prior to sessions;
- Chair the Commission, which may include National Officials evaluators;
- Support and counsel the referees on disqualification procedure to facilitate announcement and paper flow for DQs during session;
- Provide support and counsel for Referees in review of Heat Sheets / Start Lists for upcoming sessions and for Results during the session, as required;
- Provide support and counsel for all Officials as needed;
- Monitor the timelines and execution of the session, and provide advice and assistance to Referees when requested;
- Coordinate breaks for officials on deck, as needed, utilizing the support of the other Commission members who will act in relief;
- Participate regularly in de-brief with National Meet Director, providing feedback on the day(s) session(s);
- Provide input/feedback to the National Meet Director for inclusion in the final meet report which will be produced and compiled by the National Meet Director, within 20 days of the completion of the competition. This information should include:
 - Final Senior Officials grid;
 - # of DQs – female; male; relay;
 - Include the DQ codes; type of infractions
 - # of NSs – female; male; relay;
 - Suggestions for edits to future meet package;
 - Issues/concerns that arose during the competition;
 - Recommendations for future events;
 - Include para DQ information, as obtained from Para Meet Referee.